

**Student Success Data Committee
Agenda
October 13, 2017
9:00 a.m.
Vernon 204 and CCC 712**

- Welcome
- Review of committee attendance and title check

| | | Present | Not present |
|-----------------------------------|--|---------|-------------|
| Michelle Alexander | Director of Institutional Advancement/Executive Director, Vernon College Foundation | | |
| Jeanne Ballard | Assistant Director of Financial Aid | | |
| Jim Binion | Institutional Support Specialist | | |
| Dona Crow | Administrative Assistant/Counseling | | |
| Shana Drury | Associate Dean of Instructional Services | | |
| Christina Feldman | Director of Continuing Education | | |
| Marian Grona | Director of Library Services | | |
| Linda Haney | Administrative Assistant /Instructional Services | | |
| Ivy Harris | ERP/SIS Coordinator | | |
| Mark Holcomb | Division Chair - Information and Technology, Industrial Automation Instructor | | |
| Bettye Hutchins | Instructor - History | | |
| Joe Johnston | Division Chair – Communications, English Instructor | | |
| Criquett Lehman | Director of Student Success Pathway | | |
| Deana Lehman | Director of PASS Department/Coordinator of the Office for Students with Disabilities | | |
| Amanda Raines | Director of Admissions and Records | | |
| Michael Ruhl | Instructor - Biology | | |
| Maria Servin | Assistant Registrar | | |
| Rebecca Watkins | Instructor - ADN | | |
| Dr. Donnie Kirk | Director of Quality Enhancement, Speech Instructor | | |
| Dr. Brad Beauchamp | Core Curriculum Assessment, Math Instructor | | |
| Amber Hunsaker | Coordinator of Tutoring Center | | |
| Anna Martin | Administrative Assistant /Institutional Effectiveness | | |
| Mindi Flynn | Business Office Manager | | |
| Melissa Elliott | Director of Financial Aid | | |
| Michelle Downes | Administrative Assistant – Instructional Services | | |
| Kelly Peterson | Student Success Specialist | | |
| Rachel White | Recruiting Coordinator | | |
| Betsy Harkey, Chair | Chair, Director of Institutional Effectiveness | | |
| Dr. Dusty Johnston, ad hoc member | President | | |

- Approval of September 15, 2017 minutes **(Exhibit A, Action Item)**
- Assessment/Report Calendar and Glossary **(Exhibits B and C, Action Items)**
 - Approval of 2017-2018 Assessment/Report Calendar
 - Approval of 2017-2018 Glossary

Both documents will be shared with the College Effectiveness Committee in October and the Board of Trustees in November.

 - 2016-2017 completed communication forms still in collection process
- Approval of History of Vernon College Focus on Student Success **(Exhibit D, Action Item)**

The document will be shared with the College Effectiveness Committee in October and the Board of Trustees in November.

- Updates to Key Performance Indicators of Accountability (KPIAs) and related Benchmarks are prioritized as needed for SACSCOC Compliance Certification Report and as requested. <http://www.vernoncollege.edu/KPI-Home>
- Mapping of Student Success Efforts
 - Quality Enhancement Plan – Dr. Donnie Kirk (Exhibits E-K)
 - Student Learning Outcomes Measures – Dr. Brad Beauchamp (Exhibit L)
 - Title III, ERP/SIS and Student Success Pathway – Ivy Harris and Criquett Lehman (Exhibits M-Q)
- Vernon College Effectiveness Questionnaire will be shared with the Board of Trustees in November.
- Data update since last meeting:
 - Program/Discipline Grade Information completed October 12, 2017; Majors and Completers will be provided in late October
- Next meeting date: November 10
- Adjournment